



71st Annual Western States District Conference April 26-28, 2024



April 12, 2024

Greetings Brother Knights of the Western States District,

I trust that you are well and safe and enjoying the blessings of this Easter Season. The 71st Annual Western States District Conference of the Knights of Peter Claver and Ladies Auxiliary will be held on April 26-28, 2024. All Conference Offices will be open for balloting at this conference. I have been appointed the Chair of the Knights Nomination and Election Committee for the Western States District Conference (WSDC). Our By-laws state that the District Conference meets annually and Elections shall take place every two (2) years on the even year at this meeting.

I'm excited and happy to inform you that we will be executing a 100% electronic election. The Election Process will be accomplished in three phases: Campaigning, Nominations, and Elections.

It is desirable that ALL Knights have a chance to review the information. We are requesting that the information be shared with members of your Council.

Thank you for your cooperation!

Warm regards

Robert P. Williams Jr
WSDC Past President
Nomination & Election Committee Chair
attachments:

- Timeline
- Nomination Rules
- Nomination Process
- Election Rules



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Western States District Conference Nomination and Election Timeline

1. April 12, 2024 Nomination Rules Approval posted on website
2. April 20, 2024 Test vote on Election Buddy using committee members
3. April 12, 2024 First communication package sent to Grand Knights
4. April 12, 2024 Receive on-line approval of Nomination plans and rules
5. April 21, 2024 Receive the vetted list of Delegates from President
List of vetted Delegates sent to Technology Committee
List of vetted Delegates sent to Brother Williams
6. April 13, 2024 Begin receiving nominations
7. April 21, 11:59 PM Nominations close
8. April 27, noon Elections opens
9. April 27 2:00 PM Election closes
10. April 27, 2024 TBA Run-off election if needed



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Brother Delegates of the Western States District:

Nominations are now open until April 21, 2024, 11:59 PM for the following Offices:

- WSDC District Deputy
- WSDC President
- WSDC Vice President
- WSDC Recording Secretary
- WSDC Financial Secretary
- WSDC Treasurer
- WSDC Sergeant At Arms
- WSDC Jr. Knight Director
- WSDC Area Representatives 1 through 7

["Click HERE to Submit for KPCWSDC 2024 Nominations"](#)

Thank you for being a Delegate!

2024 WSDC Knights Election Nomination Rules

1. Offices open for nomination are as follows: District Deputy, President, Vice President, Recording Secretary, Financial Secretary, Treasurer, Sargent-at-Arms, Junior Knights Director, and Seven (7) Area Representatives to the Board.
2. Nominations will occur electronically from April 13, 2024 at 6:00 am through April 21, 2024 at 11:59 pm via the Western States District website.
3. Delegates of the Western States District Conference will be permitted to nominate candidates.
4. Nominating statements, if any, shall not exceed 200 words and can be included on the nomination form when nominating candidates electronically.
5. Nominations for each office will be communicated to all delegates and to the membership on the Western States District website.



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2024 WSDC Knights Election Campaign Rules

1. Every Knight in the Western States District who is financial, and their Council has paid the Western States District dues and assessments, is eligible to run for an Office on the Western States District Conference Board.
2. In conjunction with the candidates' forum, candidates will be allowed to post campaign material on the Western States District website. Candidates are encouraged to email their information to kpcwsdc.knights.elections@gmail.com for distribution to the membership. Campaign material can include but will not be limited to the following:
 - a. Flyers
 - b. Pictures
 - c. Resume of Qualifications



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2024 WSDC Knights Election Rules

1. Officers to be elected are as follows: District Deputy, President, Vice President, Recording Secretary, Financial Secretary, Treasurer, Sargent-at-Arms, Junior Knights Director, and Seven (7) Area Representatives to the Board.
2. Eligible voters/delegates shall be qualified as indicated by the report of the Credentials Committee.
3. All Officers shall be elected by electronic ballot and there will be no absentee voting.
4. Electronic election of Officers shall take place on April 27, 2024 at 12:00 pm until 2:00 pm, unless otherwise directed.
5. Delegates will be sent an email with instructions and "Unique Access Key" on the morning of April 27, 2024 and no later than 12:00 pm.
6. Unique Access Key information is NOT to be shared with anyone unless the delegate is seeking technological assistance to vote. Delegates are allowed one vote per log-on. If not adhered to, the delegate will be disqualified from voting.
7. All Officers will be elected by a majority of votes cast. In the case of no clear majority, the names of the two candidates with the largest number of votes will be resubmitted to the delegates for a repeated balloting (runoff) to determine the winner.
8. If necessary, repeated balloting would take place on Saturday, April 27, 2024 as directed by the Elections Committee.
9. The Elections Committee will secure ballots until tallying is completed and the Elections Committee provides its report to the assembly.
10. All Ballots will be retained by the Conference for thirty days following the Election of Officers.
11. The report of the Election Committee shall be given immediately following the tally of votes.
12. The Elections Committee will monitor all phases of the election process.



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Casting your Vote

(only registered delegates will be allowed to vote)

1. Upon receipt of the email from "Knight of Peter Claver WSDC Knights kpcwsdc.knights.elections@gmail.com", click on the link provided within.
2. Click the Radical Button next to your candidate
3. Use the "Write in Feature" if your candidate is NOT listed
4. Click "Abstain" if you DO NOT WANT TO VOTE
5. To Review/Change your vote click on the "Change Your Vote" Button
6. Click "Submit" to cast your ballot

You will not be able to change your vote once "**Submitted**"

You will not be able to vote again once "**Submitted**"